

**Procedure To Fill one Vacant Seat in MCA:
MCA PROGRAMME 2026-27**

Number of Seats: one

Eligibility

1. A **Not Admitted** candidate (Registered or Not Registered with GGSIPU) who wish to seek admission at this Institute for MCA must satisfy the following conditions:

(a) The candidate should be eligible for the admission to MCA programme as prescribed by the GGSIP University in its **ADMISSION BROCHURE FOR MASTER's PROGRAMMES 2026-27 under Chapter 2 Page number 33**, Programme Code 105 and should have his/her final result declared.

(b) He/She should have qualified the NIMCET/CET/CUET for MCA for the academic year 2026-27.

Application

2. A candidate is to apply through email (director@bciit.ac.in) or at institute on a prescribed form that is available below at para 8.

3. The candidate is to attach Photostat copies (self attested) of the following documents:

- (a) Class X certificate showing his birth date.
- (b) Class XII marks sheet.
- (c) Graduation marks sheet (if final marks sheet does not show the marks of earlier semesters/years, all the previous marks sheets need to be attached).
- (d) NIMCET/CET/CUET Score Card for MCA programme.
- (e) Medical Certificate

Admission & Counselling

4. A merit list would be drawn on the basis of rank obtained in NIMCET/CET/CUET. The separate merit list of Registered and Not Registered Candidates would be displayed on the website of the Institute www.bciit.ac.in. **The complete schedule of admission is given in Para 7.**

5. Candidates are to report for the first counselling to be conducted as per the schedule given in **Para 7**. During the counselling a candidate is to bring the following documents:

- (a) Original Certificates as mentioned in **Para 3** above.
- (b) Conduct & Character Certificate from the Head of the Institution from where the qualifying examination has been passed or from a Gazetted Officer (Original & one photo copy).
- (c) Medical Certificate in original as per the format given in **Appendix 4** of the Information Bulletin of GGSIP University.
- (d) Admit Card of NIMCET/CET/CUET in original.
- (e) A DD of Rs 1,50,350 (Bifurcation of fee is available at website bciit.ac.in) in favour of **“Banarsidas Chandiwalla Institute of Information Technology”** payable at New Delhi.

6. If the seat is not filled by the Already Registered candidates during first counselling by registered candidates the seat will be offered to candidates Not Registered for centralized counselling conducted by GGSIPU.

Very Important:

- 1. The admission is provisional and is subject to confirmation by GGSIPU..
- 2. If, at any stage, it is found that you are not eligible for admission or admitted Candidate or have failed to comply with any of the prescribed conditions by GGSIPU, your admission/form may be cancelled.

Schedule of Admission

7. Candidates (Not Admitted Only) seeking admission against 01 vacant seat must adhere to the following dates:

- (a) (i) Submission of completed Applications from **Already Registered Candidates**
: Between 19th and 23rd September 2026
- (ii) Submission of completed Applications from **Not Registered** with GGSIPU
counselling, Candidates : Between 26th and 28th September 2026
- (b) Display of Merit List on Institute's Website (Registered): 24th September 2026
- (c) First Counselling at 10 AM at the Institute : 25th September 2026
- (d) Display of Merit List on Institute's Website (Not Registered candidates, If seat remain vacant) : 29th September 2026
- (e) Second Counselling, if required at 10 AM at the Institute: 30th September 2026

***For Query you may contact Nodal Officer Admission Ms Sonia Batra
Contact Detail: 01149020144***

Para 8: Application Form below:

Banarsidas Chandiwalla Institute of Information Technology, New Delhi

ADMISSION FORM FOR MCA 2026-27 (Not Admitted)

NIMCET Rank _____ CET Rank _____ CUET Rank _____

Personal Details:(Fill in Capital Letters.)

1. Name : _____
2. Father's Name: _____
3. Mother's Name: _____
4. Date of Birth : ____/____/____ 5. Gender: M/F/O
6. Nationality : _____ 7. Region: Delhi/Outside Delhi
8. Category : GEN /SC-ST/OBC/DEF/Kashmiri Migrant/Management
9. Religion : _____
10. Permanent : _____
Address _____
11. District: _____ 12. State: _____ 13. Pin Code: _____
14. Correspondence: _____
Address _____
15. Contact No(s): 1. _____ 2. _____ (Mobile)
16. Email Address: _____
17. Academic Details:

Paste passport
size photograph of
the candidate

Course	Board/Univ	Subjects	Year of Passing	Percentage
10 th				
12 th				
Graduation				
Others (if any)				

Signature of Student